

SIP25PR NATIONAL BLUE RIBBON PANEL

FIRST MEETING: December 14-15, 1999
Hilton Charlotte Executive Park, Charlotte, NC

AGENDA – Day One

December 14, 1999

Room Location

11:00AM-12 Noon	<u>REGISTRATION</u>	<i>Eastover (Lobby)</i>
12 Noon	<u>LUNCH</u>	<i>Eastover</i>
12:15-12:30PM	Welcome and Introductions Don Goodwin, Francisco Sy, and Roundtable	
12:30-1:00PM	Project and Meeting Overview Don Goodwin	
1:00-1:15PM	Summary of the REACH 2010 Projects Imani Ma'at	
1:15-2:15PM	Discuss Conceptual Challenges Facilitators: Marshall Kreuter and Quinton Baker	
2:15-3:00PM	Discuss Logistical Challenges Facilitator: Don Goodwin [Required outputs, meetings (how many, where), budget, workgroups (how many, composition–assignments and selection of leaders, logistics), communication networks, internet site.]	
3:00-3:15PM	<u>BREAK</u>	<i>Eastover</i>
3:15-4:00PM	Resources and Related Work <ul style="list-style-type: none">• <i>Evaluating Community-based Collaboratives</i> Marshall Kreuter• <i>Framework for Program Evaluation in Public Health</i> Bobby Milstein• <i>Adapted Framework Based on CBO Focus Groups</i> Quinton Baker	
4:00-5:00PM	Open Discussion & Workgroup Structure Facilitators: Marshall, Quinton, and Don	
5:00-7:00PM	AFTERNOON BREAK	
7:00-8:30PM	<u>DINNER</u>	<i>West Park (3rd Floor)</i>

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December 15, 1999

Room Location

8:00-9:00AM	<u>CONTINENTAL BREAKFAST</u>	<i>Eastover</i>
9:00-12:00Noon	Concurrent Work Groups Topics to be determined by BRP Members on Day 1	
	<u>Facilitators</u>	
9:00-10:25AM	1) Kreuter/Williams	<i>Eastover</i>
	2) Milstein/Bamfield-Wright	<i>Room 121</i>
	3) Baker/Ruff	<i>Room 418</i>
10:30AM-12:00Noon	4) Kreuter/Ruff	<i>Eastover</i>
	5) Milstein/Williams	<i>Room 121</i>
	6) Baker/Bamfield-Wright	<i>Room 418</i>
12:15-1:00PM	<u>LUNCH</u>	<i>Eastover</i>
1:00-2:30PM	Reports and Recommendations Work Group Leaders	<i>Eastover</i>
	1)	
	2)	
	3)	
	4)	
	5)	
	6)	
2:30-3:15PM	Discuss Panel Composition Facilitator: Francisco Sy	<i>Eastover</i>
3:15-3:30PM	<u>CLOSING SESSION</u> Francisco Sy and Don Goodwin	<i>Eastover</i>

MEETING PACKETS:

I. Pre-Meeting Mail Out Packet

- 1) Draft Agenda
- 2) Map of how to get to Hilton Hotel
- 3) List of BRP Members – include contract info (phone, e-mail)
- 4) List of Project Pis and Co-investigators
- 5) Project overview
- 6) Framework for Program Evaluation in Public Health.
MMWR Supplement, Vol. 48, RR-11; Sept. 17, 1999.

II Meeting Packet

- 1) **Agenda**
- 2) **List of BRP Member – include job title, mailing address, phone, fax and e-mail**
- 3) **Bio-sketch of BRP members**
- 4) **List of Consultant & Advisors & Bio-sketches**
- 5) **Project overview: Objectives, timeline**
- 6) **Framework for Program Evaluation in Public Health.**
MMWR Supplement, Vol. 48, RR-11; Sept. 17, 1999.
- 7) **List of collaboration evaluation references**

SIP25PR: COLLABORATION EVALUATION REFERENCES

CDC. *Framework for Program Evaluation in Public Health.*

MMWR Supplement, Vol. 48, RR-11; Sept. 17, 1999.

Evaluating Collaboratives: Realizing the Potential. UW Cooperative Extension.

Fawcett SB, Francisco VT, Paine-Andrews A, Schultz JA. Working together for healthier communities. Public Health Reports. Supplement on Healthy Cities and Healthy Communities. (in press).

Kreuter MW, Lezin NA, Young LA. Evaluating community-based collaborative mechanisms: implications for practitioners. Health Promotion Practice 2000;1(1):49-63.

Mattessich PW, Monsey BR. Collaboration: What makes it work: A review of research literature on factors influencing successful collaboration.

Amherst H. Wilder Foundation, St. Paul, MN. 1992.

Benefits and Challenges of Collaborative Evaluations

REACH 2010 Orientation Conference: November 17, 1999